

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, December 12, 2008

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:08 AM, Friday, December 12, 2008, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: David Spinney, Chair
Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
David Duckworth, Member
Cory Wright, Member

Other Guests: Karen Swartz, Commissioners
Deb Osborne, ENTRAN
Paul Gruner, GS&P
Bill Brayshaw, Hamilton County Engineer
Jake Stremmel, HNTB
David Vomacka, Ch2mHILL
Steven Shadix, ENTRAN
Katie Ott, HNTB
Ed Humphrey, Clermont County Commissioner
Hank Fedders, KZF
Christy McMurry, 5/3 Securities
Chad Balser, Bayer Becker
Steve Benoman, HDR
Steve Johnson, Resource International
David Wormald, URS Corp.
Jeff Proctor, TranSystems
Tim Hershner, Planning
Andy Shahan, LJB Inc.
Kathy Carsey, B&N
Stan Harris, Stantec
Rich Miller, CDS
Bob Koehler, OKI
Andy Fluegemann, ODOT
Mary Ann Lefker, Village of Williamsburg
Jeff Wallace, PB
Lyle Bloom, CCSD
Tom Yeager, Utilities
Mark Menz, Village of Amelia
Chris Mehlman, Auditor
Andy Johns, Clermont County Planning Commission
Nathan Moore, Kleingers & Assoc.

B. Approval of Minutes

A motion by Mr. Duckworth, seconded by Mr. Wright to approve the minutes of the November 14, 2008 Regular Meeting of the Clermont County Transportation Improvement District as

submitted, upon roll call vote carried with members present voting: Mr. Duckworth: yes, Mr. Wright: yes, Mr. Manger, yes, Mr. Wharton, yea and Mr. Spinney: abstain.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Mr. Duckworth noted that there was no meeting held in December. Bob Koehler, OKI, advised that the federal certification review went well. He also noted that several new members will be on the OKI Board in January. Discussion was held relative to a possible stimulus package. Mr. Koehler advised to get as many projects past the design phase to be eligible for the potential funding. Mr. Wharton reported the County has developed a list of projects that will be ready for construction by March 200 and ODOT has submitted a list of projects that are ready for construction. Mr. Wharton requested OKI participation in a corridor planning workshop for local officials.
2. **Eastern Corridor**
 - a. **Eastern Corridor Tier 2 - Key Next Steps for Part B Work** - Ted Hubbard, Hamilton County, reported early start studies in Segment II/III are on schedule. Mr. Hubbard reported that Eastern Corridor update meetings with local officials are still being held with most meetings being positive. Deb Osborne, Entran, reported on the progress to date and preparation of preliminary budget to develop preferred alternative in this segment for review by the funding partners. Discussion was held related to the current TRAC Tier 2 funding and the need to present a request to TRAC to authorize those funds to be used for multi-modal project development. Mr. Fluegemann advised that the District would forward the request and presentation to TRAC for scheduling. Wharton advised that the joint TID agreement needs to be finalized. Mr. Schuermann, Legal Counsel, has a draft prepared, and a meeting to discuss will be scheduled soon.
 - b. **IR275/32 Interchange** – Andy Fluegemann, ODOT, advised that the Stage 1 plans are to be submitted next week. Mr. Fluegemann noted the need to finalize the design if a stimulus package goes through. Mr. Wharton thanked the Chamber of Commerce and the business community that sent letters to ODOT in support of the project.
3. **Eastern Corridor Segment IVA** – Mr. Wharton advised that CCTID is working with ODOT District 8 staff in preparation of scope of services for consultant announcement for project. The CCTID will be funding this project through step 8 and will use a task order support team. Mr. Wharton reviewed key issues and potential conflicts and the need for public involvement. Several funding alternatives were discussed.
4. **Traffic Modeling and Simulation Task Order** - Katie Ott, HNTB, reviewed the draft format for the RID/TIF trip allocation throughout the roadway network. Mr. Wharton advised that the he needs feed back from the Board Members on the information to finalize this work.
5. **Eastgate North Frontage Road** – Steve Shadix, ENTRAN, reported that Line grade & Typical Plans have been completed and submitted for review this week and they are on schedule for Stage 1 design. Meetings were held with Union Township and the Engineer’s Office. Field work will begin in January.
6. **Tina Drive** - Mr. Wharton advised that he needs feed back from the Board on the Tina Drive scope.
7. **Amelia-Olive Branch Relocation** - Mr. Wharton reported the consultant is developing a scope revision for consideration and requested the action under new business be deferred.
8. **SR 32 East** – Mr. Wharton stated that the draft technical report has been reviewed and the consultant is making some revisions prior to submitting the report to ODOT for review.

9. **SR 28 Improvements (Branch Hill-Guinea to SR 48)** - Jay Stewart, Kleingers & Associates, reported a project management meeting was held in November and they are revising the report to reflect the comments.
10. **Wolfpen-Pleasant Hill Road Improvements** - Paul Gruner, GS&P, discussed the potential 4f impacts on the existing school athletic fields by developing sidewalks along the frontage of the school property. Mr. Duckworth indicated that sidewalks on the north side could be deleted from the project. Mr. Gruner will meet with school principals to discuss options.
11. **Business 28 Phase I Improvements** - Kathy Carsey, Burgess & Niple, reported that work on Stage 2 plans is still in review. Ms. Carsey is scheduled to review utility plans with the county engineer's office and CCSD.
12. **SR 28 Improvements (I-275-Castleberry)** - Andy Shahan, LJB, reported the public involvement open house was held on Dec. 11th. Plans should be submitted in mid-March. Mr. Spinney commented that ODOT representatives fielded questions well relative to concerns about the ramps.
13. **Clough Pike Improvements** - David Wormald, URS, reported that that stage 1 design will be submitted by February. Mr. Wormald stated the geotechnical plans have been submitted and field visit by ODOT confirmed that historic survey would not be required.
14. **Stonelick-Williams Corner Covered Bridge** - Mr. Wharton advised that consultant agreements have been authorized and notices to proceed have been issued.
15. **U.S. 50 Corridor Improvements** -
 - a. **Wolfpen-Pleasant Hill to Roundbottom** - Mr. Manger reported right-of-way plans need to begin to put out to bid in the spring. Mr. Wharton noted a shortfall in the current funding commitments make it unlikely that we can meet that schedule until additional revenue is committed. Discussion was held relative to funding issues for this project with further discussion to be held at a special meeting of the Board.
 - b. **Eastman Drive/US50** - Mr. Manger reported that he is working on a draft scope for consultant announcement.
 - c. **US50/SR131 Intersection** - Mr. Wharton is working with Loretta Rokey, City of Milford, on developing the project around available funding.
 - d. **River's Edge/Chamber Drive** - Mr. Wharton is working with the City and the developer on getting funding commitments for this project.

D. Financial Items

1. **Monthly Financial Report** - Mr. Wharton reviewed the financial report.

Motion by Mr. Duckworth, seconded by Mr. Wright, to accept the monthly financial report as submitted, upon roll call vote, carried with members present voting aye.

E. New Business

1. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consulting Agreement 2007-08, dated November 1, 2007 with HNTB Ohio, Inc., adjusting the contract scope and increasing the contract time to May 1, 2009, without**

any attendant adjustment to contract price, for the performance of services related to the Amelia Olive Branch Relocation Project (PID No. 82581) and related improvements, as authorized and required under the Agreement.

No action taken.

2. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consulting Agreement 2007-11 dated April 16, 2008 with LJB Inc., to increase the contract price by \$221,452.00 for performance of additional professional consulting services relating to the SR 28 Improvements between I-275 and Castleberry Court (PID 82140) and related improvements, making the new adjusted contract price \$386,204.00, and increase the contract time to November 30, 2009, as authorized and required under the Agreement.**

Motion by Mr. Manger, seconded by Mr. Duckworth, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consulting Agreement 2007-11 dated April 16, 2008 with LJB Inc., to increase the contract price by \$221,452.00 for performance of additional professional consulting services relating to the SR 28 Improvements between I-275 and Castleberry Court (PID 82140) and related improvements, making the new adjusted contract price \$386,204.00, and increase the contract time to November 30, 2009, as authorized and required under the Agreement, as submitted, upon roll call vote, carried with members present voting aye.

3. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 03 to Consulting Agreement 2007-02, dated October 26, 2007 with GSP/OH, Inc., an affiliate of Gresham Smith and Partners, to increase the contract price by \$11,250.00 for performance of additional professional consulting services relating to the Wolfpen-Pleasant Hill Road Improvements, (PID 82139) and related improvements, making the new adjusted contract price \$500,785.00 with no attendant increase in contract time, as authorized and required under the Agreement.**

Motion by Mr. Duckworth, seconded by Mr. Manger, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 03 to Consulting Agreement 2007-02, dated October 26, 2007 with GSP/OH, Inc., an affiliate of Gresham Smith and Partners, to increase the contract price by \$11,250.00 for performance of additional professional consulting services relating to the Wolfpen-Pleasant Hill Road Improvements, (PID 82139) and related improvements, making the new adjusted contract price \$500,785.00 with no attendant increase in contract time, as authorized and required under the Agreement, as submitted, upon roll call vote, carried with members present voting aye.

F. Upcoming Meeting Schedule

1. Next Regular Meeting: January 9, 2009 at 9:00 a.m.
Clermont County Engineer's
Shared Conference Room
2381 Clermont Center Drive
Batavia, Ohio 45103

Mr. Wharton asked the Board to take a brief recess prior to going into executive session.

Motion by Mr. Manger, seconded by Mr. Wright to take a brief recess at 10:40 a.m. prior to going into executive session, upon roll call vote, carried with members present voting aye.

Motion by Mr. Manger, seconded by Mr. Wright to reconvene regular session at 11:00 a.m., upon roll call carried as follows: Mr. Manger, yes: Mr. Wright, yes: Mr. Spinney, yes: Mr. Wharton, yea and Mr. Duckworth, absent.

G. Executive Session

1. Executive Session pursuant to ORC 121.22 (G)(2).

A motion by Mr. Manger, seconded by Mr. Wright to go into Executive Session pursuant to ORC 121.22 (G)(2), to discuss acquisition of real property in connection with the CCTID projects, upon roll call as follows: Mr. Manger, yes: Mr. Wright, yes: Mr. Spinney, yes: Mr. Wharton, yea and Mr. Duckworth, absent. The Board concluded Executive Session at 11:45 a.m., with no action taken.

H. Adjournment

A motion by Mr. Wright, seconded by Mr. Manger to adjourn the meeting of the Clermont County TID, upon roll call as follows: Mr. Manger, yes: Mr. Wright, yes: Mr. Spinney, yes: Mr. Wharton, yea and Mr. Duckworth, absent.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 9th day of January 2009.


Clermont County Transportation Improvement District
Chair

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Pass: Duckworth

Seconded by: Wright