

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
Thursday, November 9, 2006

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) was called to order at 9:05 AM, Thursday, November 09, 2006, in the shared conference room, 3<sup>rd</sup> Floor, County Administration Building, 101 E. Main Street, Batavia, Ohio 45103.

Attendees:

Board Members: David L. Spinney, Chair  
Pat Manger, Vice-Chair  
Steve Wharton, Secretary/Treasurer  
Dave Duckworth, Member  
Doug Walker, Member

Other Guests Danny Bulp, State Representative  
Chris Breda, Property Advisors  
Rex Parsons, Batavia Township Administrator  
Rusty Schuermann, Kegler, Brown, Hill & Ritter  
Charles Tilbury, Clermont County Auditor's Office  
Steven Shadix, Balke American  
Gilbert Newman, Balke American  
Deb Osborne, Balke American  
Jeff Proctor, TranSystems  
Scot Lahrmer, Assistant County Administrator  
Denise Hamet, Property Advisors  
Mary Walker, County Commissioner  
Judith Kocica, Clerk of the Board  
Andy Kuchta, Office of Economic Development  
Cory Wright, Union Township  
Diana Martin, Ohio Department of Transportation  
Craig Stephenson, County Engineer's Office  
Matt VanSant, Clermont Chamber of Commerce  
Rick Rockian, TransSystems  
Bob Campbell, TransSystems  
John Grow, TransSystems  
Karen Swartz, Commissioner's Office

**B. Approval of Minutes**

*A motion by Mr. Manger, seconded by Mr. Spinney to approve the minutes of the October 13, 2006 Regular Meeting of the Clermont County Transportation Improvement District as submitted, upon roll call, carried with all members present voting aye thereon.*

**C. Introductions and Review of Agenda**

Mr. Spinney welcomed those in attendance and asked everyone to introduce themselves before reviewing the agenda for today's meeting.

**D. Transportation Improvement Projects - Progress Updates**

## **1. Eastern Corridor Multi-Modal Projects Tier 2 Development**

**Tier 2/Part B Update** – Mr. Spinney reported the Board of County Commissioners approved a resolution terminating the Local Share Partnership Agreement with the Hamilton County Transportation Improvement District (HCTID) related to the Eastern Corridor and transferring Clermont County Eastern Corridor project development responsibilities to the CCTID. He further commented that Hamilton County TID will be formally notified of this action and requested to develop a new agreement with the CCTID for funding of the Eastern Corridor projects. Commissioner Walker commented that Clermont County would receive a refund from HCTID of the unspent Part B contribution that can be applied toward any new agreement with CCTID.

**Eastgate Area traffic modeling and 3D animation Update** – Mr. Manger reported he is working on the recommended changes from the previous meeting. ODOT and Mr. Manger are working on developing the traffic modeling. ODOT Central Office is providing traffic information to tie into project.

**ERA Eastgate Strategy Update** – Mr. Wharton reported that ED3C and Union Township are sponsoring the Eastgate Area Market Strategy. The initial draft will be circulated for comments and ERA will revise draft based on comments and incorporate recommendations addressing the concerns of the business community. Commissioner Walker noted that the business owners probably need to be updated since they were previously told that there would be a follow-up meeting in October.

## **2. Project Development Update**

**Implementation Proposal** – Mr. Manger provided an update regarding scheduling a meeting with the ODOT and FHWA to discuss the TID implementation proposal, and State/Federal requirements and expectations to move forward with program development and maximize local match credit opportunities for future federal funding. He will report at the next meeting.

**Scope of Services Documents** – Mr. Manger and Mr. Walker will develop a draft scope of services document to serve for consultant selection process. Mr. Duckworth stated that after meeting with ODOT/FHWA, the TID should be in a better position to move forward. Mr. Manger noted the need for a traffic modeling contract.

**Consultant Selection Process** – Diane Martin offered ODOT assistant in developing the scope of service and consultant selection process documents.

## **E. Financial Items**

### **1. Initial Project Application for ODOT State Infrastructure Bank Update**

Mr. Wharton reported the Initial Project Application was delivered to the SIB on Friday, November 3<sup>rd</sup>. Mr. Wharton indicated that since he had not received funding commitments from Union or Miami Township the SIB application was based on the commitments from the Board of Commissioners and the County Engineer. Mr. Duckworth reported that Miami Township Trustees had further verbally agreed to assist with funding for the Property Advisors contract in the amount of \$15,500 but they need a formal resolution to adopt. Mr. Duckworth also noted a few legal issues that need to be worked out prior to formal approval from the Board of Miami Township Trustees. Mr. Schuermann will forward draft intergovernmental agreements and related documents to both Townships for review.

**2. Property Advisors Update**

Chris Breda, Property Advisors, reported he will have a modeling process draft at the TID meeting in December. Property Advisors is currently meeting with various parties to finalize draft and would like to schedule a work session with the TID members to review the draft prior to next meeting. Mr. Wharton will schedule the work session.

**F. New Business**

**1. SR 32 Corridor Williamsburg**

Mr. Wharton reported he met with Mayor Mary Ann Lefker and Barry Henning, Chairman of the Board of Williamsburg Township Trustees to schedule an open house presentation with the property owners in the SR 32 Williamsburg Study Area, related to the McKeever and Dela Palma intersections. The open house will present the results of the environmental red flag analysis recently completed to the property owners. The open house will be held December 5, 2006 at 7:30 p.m. at the Village of Williamsburg, 107 W. Main Street, Williamsburg, OH 45176. Representatives of CCTID Board, Board of County Commissioners, State Representative Danny Bupp and ODOT will attend.

**G. Next Meeting**

Mr. Duckworth announced that Miami Township will host the next regular meeting of the Board of Trustees of the Clermont County Transportation Improvement District at the new Miami Township Civic Center, located at 6101 Meijer Drive, Miami Township, OH 45150. The meeting will be held December 8, 2006 at 9:00 a.m.

**Adjournment**

*A motion by Mr. Spinney, seconded by Mr. Duckworth to adjourn the meeting of the Clermont County TID, upon roll call vote, carried with all members present voting aye thereon.*

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Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 8th day of December, 2006.

  
Clermont County Transportation Improvement District  
Chairman

Attest:

  
Clermont County Transportation Improvement District  
Secretary-Treasurer

Motion to Pass Resolution: Duckworth

Seconded by: Walker