

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, October 12, 2007

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:06 AM, Friday, October 12, 2007, at the Clermont County Engineer's Office, Shared Conference Center, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Pat Manger, Vice-Chair
 Steve Wharton, Secretary/Treasurer
 Dave Duckworth, Member

Other Guests: Craig Stephenson, County Engineer's Office
 Karen Swartz, Commissioner's Office
 Steve Johnson, Resource International
 Tim Hershner, Planning
 Caroline Duffy, Barr & Prevost
 Nathan Moore, Kleingers & Associates
 Karl Berghauer, Resource International
 David Vomacka, CH2M Hill
 Cindy Minter, HNTB
 Cindy Wallace, TranSystems
 Tim Thoroughman, KZF
 Hank Fedders, KZF
 Mike Kinne, FTC&H
 Judith Kocica, Commissioner's Office
 John Pagoro, CDS
 Steven Shadix, Entran
 Steve Bureann, HDR
 John Brunot, B&N
 Bob Koehler, OKI
 Christy Brown, 5/3 Securities
 Tim Jones, Recreation Golf Inc.
 Diana Martin, Transcend
 Pam Holbrook, City of Milford
 Keith Smith, ODOT District 8
 Jeff Wallace, PB Americas
 Scot Lahrmer, Commissioner's Office
 Dave Wormald, URS
 Paul Gruner, GS&P
 Chuck Tilbury, Auditor's Office
 Bill Brayshaw, Hamilton County TID
 Ted Hubbard, Hamilton County TID

B. Approval of Minutes

A motion by Mr. Wharton, seconded by Mr. Duckworth to approve the minutes of the September 14, 2007 Regular Meeting and the minutes of the September 28, 2007 Special Meeting of the Clermont County Transportation Improvement District as submitted, upon roll call vote, carried with members present voting aye, noting Mr. Walker and Mr. Spinney are not present for meeting today.

C. Transportation Improvement Projects Progress Updates

1. **Eastern Corridor Implementation Partners Update** - Mr. Wharton reported on the meeting with ODOT and FHWA on October 10 in Columbus at ODOT Central Office to discuss the initial implementation proposal for the Eastern Corridor. He reported the soft match proposal is still an issue for ODOT, but ODOT agreed to meet again and continue discussions and negotiations.
2. **Eastgate Area Improvements Update** - Keith Smith, ODOT District 8, reported that the ODOT consultant has been authorized for design and that the value-engineering results are being reviewed in ODOT Central office and should be completed by the first of the year. He reported that a meeting is to be scheduled with ODOT and the TID to review the status of the project.

D. Financial Items

1. **Monthly Financial Report** - Mr. Wharton reported there were no transactions this month. Mr. Wharton will be working on a cut-off date for the submittal of future invoices to be approved monthly at the meetings.
2. **2007 Operational Budget Amendment** - Mr. Wharton recommended an amendment to the Operational Budget to reflect \$450,000 additional anticipated revenue (\$360,000 Federal and \$90,000 County Engineer) for the Stonelick-Williams Corner Covered Bridge Improvement Project. Craig Stephenson, Engineer's Office, explained the restoration project for the covered bridge has been awarded \$360,000 in federal funding with the required 20% match to be provided by the County Engineer.

A motion by Mr. Wharton, seconded by Mr. Duckworth to approve the amendment to Operational Budget of the CCTID for 2007 as submitted, upon roll call vote, carried with members present voting aye.

3. **Annual Financial Audit** - Mr. Wharton reported that the pre-selection meeting with the State Auditors will be held on Monday.
4. **TID Public Offering** - Mr. Wharton informed the Board that bond counsel is finalizing the Public Offering Statement and should be completed next week.

E. New Business

1. **Motion to Adopt Resolution 2007-10, a Resolution Designating Stonelick-Williams Corner Covered Bridge Improvement Project as a Clermont County Transportation Improvement District Project.**

A motion by Mr. Duckworth, seconded by Mr. Wharton to adopt Resolution 2007-10, designating Stonelick-Williams Corner Covered Bridge Improvement Project as a CCTID Project as submitted, upon roll call vote, carried with members present voting aye.

2. **Motion to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2007-07 with HNTB in an amount not to exceed \$138,612.00 for the Integrated Traffic Modeling and Simulation Task Order, PID No. 82578.**

A motion by Mr. Duckworth, seconded by Mr. Wharton to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2007-07 with HNTB in an amount not to exceed \$138,612.00, for the Integrated Traffic Modeling and Simulation Task Order, PID

No. 82578, as submitted, upon roll call vote, carried with members present voting aye.

3. **Motion to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2007-08 with HNTB in an amount not to exceed \$277,126.00 for the Amelia Olive Branch Relocation Project, PID No. 82581.**

A motion by Mr. Duckworth, seconded by Mr. Wharton to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2007-08 with HNTB in an amount not to exceed \$277,126.00 for the Amelia Olive Branch Relocation Project, PID No. 82581, as submitted, upon roll call vote, carried with members present voting aye.

4. **Motion to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2007-09 with Resource International in an amount not to exceed \$100,000.00 for the Geotechnical Services Task Order, PID No. 82580.**

A motion by Mr. Duckworth, seconded by Mr. Wharton to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2007-09 with Resource International in an amount not to exceed \$100,000.00 for the Geotechnical Services Task Order, PID No. 82580, as submitted, upon roll call vote, carried with members present voting aye.

5. **Motion to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2007-10 with Fuller, Mossbarger, Scott and May Engineers, Inc. in an amount not to exceed \$100,000.00 for the Geotechnical Services Task Order, PID No. 82580.**

A motion by Mr. Duckworth, seconded by Mr. Wharton to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2007-10 with Fuller, Mossbarger, Scott and May Engineers, Inc. in an amount not to exceed \$100,000.00 for the Geotechnical Services Task Order, PID No. 82580, as submitted, upon roll call vote, carried with members present voting aye.

F. Next Meeting

The next regular meeting of the Board of Trustees of the Clermont County Transportation Improvement District will be November 9, 2007 at 9:00 a.m. located at the Clermont County Engineer's Office, Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio

Adjournment

A motion by Mr. Duckworth, seconded by Mr. Wharton to adjourn the meeting of the Clermont County TID, upon roll call vote, carried with all members present voting aye, noting Mr. Walker is not in attendance at today's meeting.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 9th day of November, 2007.


Clermont County Transportation Improvement District
Vice-Chair

Attest:

Steve Wharton

Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Pass Resolution: *Mr. Manger*

Seconded by: *Mr. Dickworth*