

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, September 12, 2008

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:10 AM, Friday, September 12, 2008, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: David Spinney, Chair
Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
David Duckworth, Member
Cory Wright, Member
Joe Uecker, State Representative

Other Guests: Karen Swartz, Commissioner's Office
Deb Osborne, Entran
Paul Gruner, GS&P
Ted Hubbard, Hamilton County Engineers Office
Jake Stremmel, URS
Andy Fluegemann, ODOT
Steve Bergman, HDR
David Vomacka, Ch2mHILL
Erin Peterson, M-E Companies
Jeff Wallace, PB
Steven Shadix, Entran
John Offenberger, Northwest CMS
Tim Hershner, Planning
Katie Ott, HNTB
Diana Martin, Transcend
Mike Ciotola, M-E Companies
David Wormald, URS Corp
Andy Shahan, LJB Inc.
Bob Koehler, OKI
Tom Yeager, Clermont County Utilities
Jeff Proctor, TranSystems
David Orr, Jacobs
Nathan Moore, Kleingers & Associations
Ed Humphrey, Miami Township
Monica Majidzadeh, Rii
Karl Schultz, Planning Commission
Gerry Berding, GJ Berding
Teresa Conover
Cindy Minter, MACTEC
Gary Simmons, Palmer Engineering

Mr. Spinney introduced Cory Wright, Interim Union Township Administrator and explained that members serve on the Clermont County Transportation Improvement District Board in their official capacity as holders of their respective office and that Mr. Wright will be fill the voting Board of Trustee appointment for Union Township.

B. Approval of Minutes

A motion by Mr. Duckworth, seconded by Mr. Manger to approve the minutes of the August 8, 2008 Regular Meeting of the Clermont County Transportation Improvement District as submitted, upon roll call vote carried with members present voting: Mr. Duckworth: yes, Mr. Manger: yes, Mr. Spinney: yes, Mr. Wharton: yes, and Mr. Wright: abstain.

C. Transportation Improvement Projects Progress Updates

1. Eastern Corridor

- a. **Eastern Corridor Tier 2 - Key Next Steps for Part B Work** - Ted Hubbard, Hamilton County, reported letters were re-mailed to residents in the study area to provide additional information as requested by HCTID Board and reported URS has started working on the riverfront rail project segment. Andy Fluegemann, ODOT reported that ODOT is continuing to work with the Eastern Corridor local funding partners to get a Memorandum of Understanding for the temporary bike trail on the Oasis Transit Corridor that will be acceptable to FHWA/FTA. Mr. Spinney reported on his meeting with the Cincinnati City Manager to discuss the Eastern Corridor and get the City more fully engaged in implementation. Mr. Wharton reported on the meeting with ODOT Director Beasley relative to the CCTID I-275/SR32 Re-Phasing Proposal and the Eastern Corridor multi-modal project development issues and the need to fund transit development in the program with TRAC funding.
 - b. **IR275/32 Interchange** - Andy Fluegemann reported environmental document and Stage 1 plans are being submitted for review/approval and ODOT is on schedule to begin right-of-way acquisition in 2009. He reported ODOT will continue to work with the CCTID regarding phasing for the project.
 - c. **Eastgate North Frontage Road** - Mr. Manger reported this project is on hold until the CCTID receives approval for functional reclassification and advanced construction authorization for use of federal funding. Mr. Fluegemann stated that ODOT has received verbal commitment but not received written federal approval.
 - d. **Tina Drive** - Mr. Wharton reported this project is on hold until the CCTID receives approval for functional reclassification and advanced construction authorization for use of federal funding. Mr. Fluegemann stated that ODOT is awaiting disposition by FHWA.
2. **Traffic Modeling and Simulation Task Order** - Katie Ott, HNTB, reported that ODOT is reviewing the TDM results and supporting information. Mr. Spinney noted that this work is extremely important to justify the needs and funding for the projects.
 3. **Eastern Corridor Segment Iva** - Mr. Wharton advised that until the review of the traffic modeling is complete we can't finalize the scope for the project.
 4. **Amelia-Olive Branch Relocation** - Katie Ott, HNTB, reported that the preliminary alternatives have been submitted for review and comment. Next step is to schedule a meeting with local officials and stakeholders will occur next to get input on the alternative developed for roadway and wastewater alignments.
 5. **SR 32 East** - Erin Peterson, M-E Companies, reported that the second round of public open houses will be held on September 23 and 24. Almost 2,000 residents were mailed information on the meetings. Ms. Peterson has been unable to schedule a meeting with Batavia Village Officials.
 6. **Wolfpen-Pleasant Hill Road Improvements** - Paul Gruner, GS&P, reported the next public open house will be on October 1 and the Stage 2 design scope completed in the

next few weeks. Mr. Wharton noted the change order on the agenda to extend this contract for 90 days to complete scope and fee negotiations with GS&P and prepare change order for the consultant agreement for approval by the Board.

7. **Business 28 Phase I Improvements** – Craig Stephenson, CCEO, reported that B&N is coordinating with utilities in the project area to schedule relocation as necessary. He also noted that ODOT District 8 has approved the right-of-way requirements for 90' and that right-of-way plans will be submitted on schedule in late October.
8. **SR 28 Improvements (Branch Hill-Guinea to SR 48)** – Nathan Moore, Kleingers & Associates, reported that the Public Open House was held on August 18, and the overall responses was very positive. He is currently working on right of way plans. Mr. Wharton commented that the Goshen School District and Goshen Township officials have been briefed on the project status and public comments.
9. **SR 28 Improvements (I-275-Castleberry)** – Andy Shahan, LJB, reported that they are working with the City of Milford on updates and plans will be submitted in November. The traffic analysis is complete and a public involvement open house is being planned.
10. **Clough Pike Improvements** - Jake Stremmel, URS, advised that they completed the alternatives development and the exhibits for 2nd public open house scheduled for October 6, and finalizing the preliminary construction cost estimates for submittal to CEAO.
11. **OKI/ICC** – Bob Koehler, OKI, stated there are no current actions or issues relative to Clermont County. Mr. Koehler noted that the Cincinnati Subway has been recently undergone maintenance inspection and noted that the City has spent over \$3 million over the past 20 years to preserve the subway for possible further transit use. Mr. Koehler advised that the TIF on Demand is interactive on the OKI website and he is interested in receiving any comments.
12. **U.S. 50 Corridor Improvements** – Mr. Spinney advised that the draft consultant announcement is pending. Mr. Wharton advised that he discussed with Director Beasley the transfer of ODOT owned property for development through TIF as a revenue source to fund US 50 improvements and discussed the need to meet with local officials on land use issues. He is evaluating adjacent properties to determine the value capture potential on benefiting parcels for development of additional funding opportunities for future US 50 improvements.
13. **Stonelick-Williams Corner Covered Bridge** – Mr. Wharton is working with District 8 to finalize the consultant contract and it should be ready within 30 days. The agreement will be based on the standard ODOT agreement with CCTID insurance requirements.
14. **Beechwood Road Re-Alignment** - Mr. Stephenson stated the project is substantially complete and looks good. Final stripping should occur on Monday to be followed by punch-list completion and final inspection. Mr. Manger and Mr. Spinney both reported that residents are satisfied with the results and feel the intersection is much safer.

D. Financial Items

1. **Monthly Financial Report** - Mr. Wharton reviewed the report.

Motion by Mr. Duckworth, seconded by Mr. Manger, to accept the monthly financial report as submitted, upon roll call vote, carried with members present voting aye.

E. New Business

1. **Authorization for the Secretary-Treasurer, in consultation with CTID Legal Counsel, to execute Change Order No. 01 to Consulting Agreement 2007-02 dated September 14, 2007 with GSP/OH, Inc., an affiliate of Gresham Smith and partners, increasing the contract time to December 15, 2008, with no attendant**

increase in the contract price under its Agreement for performance of services, and as authorized and required under the Agreement.

Motion by Duckworth, seconded by Mr. Wright, to authorize the Secretary-Treasurer, in consultation with CTID Legal Counsel, to execute Change Order No. 01 to Consulting Agreement 2007-02 dated September 14, 2007 with GSP/OH, Inc., an affiliate of Gresham Smith and partners, increasing the contract time to December 15, 2008, with no attendant increase in the contract price under its Agreement for performance of services, and as authorized and required under the Agreement, as submitted, upon roll call vote, carried with members present voting aye.

F. Upcoming Meeting Schedule

1. Next Regular Meeting: October 10, 2008 at 9:00 a.m.
 Clermont County Engineer's
 Shared Conference Room
 2381 Clermont Center Drive
 Batavia, Ohio 45103

G. Adjournment


A motion by Mr. Manger, seconded by Mr. Wright to adjourn the meeting of the Clermont County TID, upon roll call vote, carried with members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 10th day of October 2008.



Clermont County Transportation Improvement District
Chair

Attest:



Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Pass: Duckworth

Seconded by: Manger