

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, September 11, 2009

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:07 AM, Friday, September 11, 2009, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: David L. Spinney, Chair
Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
David Duckworth, Member
Larry Fronk, Member

Other Guests:

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| Karen Swartz, Commissioners Office | Chris Nyberg, HDR Eng. |
| Andy Johns, Planning Department | Deb Osborne, ENTRAN |
| Ed Humphrey, Commissioner | Rich Miller, CDS |
| Scot Lahrmer, Commissioners Office | Mike Hafner, TEC |
| Lyle Bloom, Water Resources Dept. | Dennis Jennings, Palmer |
| Paul Gruner, GS&P | Frank Ling, Jacobs |
| John Offenberger, Northwest Consultants | Bob Koehler, OKI |
| Karl Schultz, Miami Township | Jeff Proctor, TranSystems |
| David Wormald, URS Corp | Doug Batt, CTL Engineering |
| Norma Lawrence, American Structurepoint | Heather Turpin, CTL Engineering |
| Nathan Moore, Kleingers & Assoc. | Katie Ott, HNTB |
| Gerard Berding, GJ Berding | Bob Bailey, Bayer Becker |
| Tom Yeager, Water Resources | Ted Hubbard, Hamilton County TID |
| Loretta Rokey, Milford | Matt VanSant, Clermont Chamber |
| Chris Brenda, FSA | Allen Freg, DBS |
| Steve Johnson, Resource International | Lance Brown, Beck Consulting |
| Andy Shaman, LJB Inc. | Jennifer Kunz, TEC Engineering |
| Rick Evans, Henderson and Bodwell | Linda Peck, EMH&T |
| Steven Shadix, Entran | Wayne Bastin, Bastin & Company |
| Paul Motylinski, CTL Engineering | Bryan Bender, TEC Engineering |
| Rusty Schuermann, Legal Counsel | |

B. Approval of Minutes

A motion by Mr. Fronk, seconded by Mr. Manger to approve the minutes of the August 14, 2009 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote carried with members present voting aye.

C. Transportation Improvement Projects Progress Updates

- 1. OKI/ICC Update** – Mr. Fronk advised that the ICC committee approved the 3 projects in Clermont County: Stonelick Williams Corner Covered Bridge, Business 28 Sidewalk Improvements and the Business 28 Gateway Project. The ICC committee is reviewing criteria for land use, rail development and the OKI Regional Plan with comments due on September 25th. Discussion was held regarding possible changes to MPO funding from ODOT.

2. **Eastern Corridor Tier 2** – Mr. Wharton advised the Board that based on a conference call with ODOT this week to discuss issues with modeling and in order to keep the project moving he has prepared a Change Order No. 6 with HNTB, Ohio, Inc. for Integrated Traffic Modeling and Simulation Task Order Services to convert Clermont County data to the new OKI TDM model and construct the Eastern Corridor baseline OKI TDM. Ted Hubbard reported Hamilton County is in support and will provide funding toward that effort.
3. **Eastern Corridor Segment IVA** – Mr. Wharton advised that modeling work will begin under the Change Order mentioned previously to move forward with Segment IVA.
4. **IR-275/SR 32 Interchange** – No discussion held.
5. **Eastgate North Frontage Road** – Steve Shadix, Entran, reported that work was progressing with the water main issues and they are responding to comments from ODOT regarding the CE document. Mr. Wharton noted the overlapping of appraisals and the need to finalize with ODOT which parcels they are processing.
6. **Wolfpen-Pleasant Hill Road Improvements** – Paul Gruner, GS&P, reported that Stage 3 plans will be forwarded to ODOT on Tuesday. Right of way plans will be submitted soon.
7. **Business 28 - Phase 1 Improvements** – Mr. Wharton reported that the appraisal FMVE documents have been completed and signed.
8. **SR 28 (I-275 to Castleberry)** – Andy Shaman, LJB, advised that Phase 2 was completed last week and awaiting comments from ODOT. The deadline for this project will need to be extended to accommodate ODOT review time and LJB expects ROW plans and CE document approval by November.
9. **Clough Pike Improvements** – Dave Wormald, URS, reported ESA screening has been completed to accommodate extended project limits due to additional stormwater considerations. URS is prepared to begin Stage 2 plan development finalize CE document. A change order on the agenda will take the project through final design and construction.
10. **Stonelick-Williams Corner Covered Bridge** – Mr. Manger noted that a change order is on the agenda today to address alternatives, modifications and additional public hearings to be held.
11. **US 50 Improvements** – Mr. Wharton reported that the ESA Phase II project is complete. Right of way has not been completed due to some property ownership issues.
12. **SR 32 East** – Tim Foley, M•E, has addressed the access point separation issues along the corridor with ODOT and now they need to meet with county officials regarding redevelopment.
13. **Tina Drive Extension** – Mr. Wharton advised that he is working on finalizing the scope with EMHT and expects to have a contract on the agenda for next month.
14. **Model Corridor Overlay District Presentation**– Nathan Moore, Kleingers & Associates, presented the Model Access Management Zoning Overlay District Guidelines to the Board. Once are finalized it will be presented to the all jurisdictions in Clermont County for adoption. The guidelines are in final review steps with the county administration.

D. Financial Items

1. **Monthly Financial Report** - Mr. Wharton reviewed the financial report and checks written.

Motion by Mr. Duckworth, seconded by Mr. Manger, to accept the monthly financial report as submitted, upon roll call, vote, carried with members present voting aye.

E. New Business

- 1. Adoption of Resolution 2009-07, A Resolution Designating SR450/Union Gateway Improvement Project as a transportation improvement project of the CCTID, pursuant to ORC§5540.03 (A)(4).**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to adopt Resolution 2009-07, A Resolution Designating SR450/Union Gateway Improvement Project as a transportation improvement project of the CCTID, pursuant to ORC§5540.03 (A)(4), as submitted, and upon roll call vote, carried with members present voting aye

- 2. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 02 to Consultant Agreement 2007-12 with M•E Companies for Real Estate Task Order Services (PID No. 82579), increasing the contract price by \$150,000.00, making a new not-to-exceed amount under the agreement of \$400,000.00, and increasing the contract time to December 31, 2010.**

Motion by Mr. Fronk, seconded by Mr. Manger, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 02 to Consultant Agreement 2007-12 with M•E Companies for Real Estate Task Order Services (PID No. 82579), increasing the contract price by \$150,000.00, making a new not-to-exceed amount under the agreement of \$400,000.00, and increasing the contract time to December 31, 2010, as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 05 to Consultant Agreement 2007-06 with Kleingers & Associates for SR 28 Improvements (PID 82563) and related improvements, increasing the contract amount by \$15,000.00, with a new not to exceed amount under the agreement of \$280,782.00, and extending the contract time to March 15, 2010.**

Motion by Mr. Manger, seconded by Mr. Fronk, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 05 to Consultant Agreement 2007-06 with Kleingers & Associates for SR 28 Improvements (PID 82563) and related improvements, increasing the contract amount by \$15,000.00, with a new not to exceed amount under the agreement of \$280,782.00, and extending the contract time to March 15, 2010, as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 6 to Consultant Agreement 2007-01 with M•E Companies for Strategic Plan for Access Improvements, SR 32 Corridor East, (PID No. 82586, 82587, 82588, 82589, 82590) and related improvements, increasing the contract time to December 31, 2009 with no attendant adjustment to contract price.**

Motion by Mr. Fronk, seconded by Mr. Duckworth, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 6 to Consultant Agreement 2007-01 with M•E Companies for Strategic Plan for Access Improvements, SR 32 Corridor East, (PID No. 82586, 82587, 82588, 82589, 82590) and related improvements, increasing the contract time to December 31, 2009 with no attendant adjustment to contract price, as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 6 to Consultant Agreement 2007-07 with HNTB, Ohio, Inc. for Integrated Traffic Modeling and Simulation Task Order Services (PID No. 82578) increasing the contract amount by \$250,000.00, with a new not to exceed amount under the agreement of \$651,839.00, and extending the contract time to December 31, 2010.**

Motion by Mr. Duckworth, seconded by Manger, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 6 to Consultant Agreement 2007-07 with HNTB, Ohio, Inc. for Integrated Traffic Modeling and Simulation Task Order Services (PID No. 82578) increasing the contract amount by \$250,000.00, with a new not to exceed amount under the agreement of \$651,839.00, and extending the contract time to December 31, 2010, as submitted, and upon roll call vote, carried with members present voting aye.

- 6. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 02 to Consultant Agreement No. 2008-03 with URS Corporation-Ohio for the Clough Pike Improvements Project (PID 84731), increasing the contract amount by \$124,953.00, with a new not to exceed amount under the agreement of \$521,193.00, and extending the contract time to June 1, 2012.**

Motion by Mr. Fronk, seconded by Manger, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 02 to Consultant Agreement No. 2008-03 with URS Corporation-Ohio for the Clough Pike Improvements Project (PID 84731), increasing the contract amount by \$124,953.00, with a new not to exceed amount under the agreement of \$521,193.00, and extending the contract time to June 1, 2012, as submitted, and upon roll call vote, carried with members present voting aye.

- 7. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consultant Agreement No. 2007-05 with ENTRAN, PLC for the Eastgate North Frontage Road Project (PID 82555), increasing the contract amount by \$20,785.00, with a new not to exceed amount under the agreement of \$315,788.00, and extending the contract time to December 31, 2009.**

Motion by Mr. Manger, seconded by Mr. Duckworth, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consultant Agreement No. 2007-05 with ENTRAN, PLC for the Eastgate North Frontage Road Project (PID 82555), increasing the contract amount by \$20,785.00, with a new not to exceed amount under the agreement of \$315,788.00, and extending the contract time to December 31, 2009, as submitted, and upon roll call vote, carried with members present voting aye.

- 8. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 04 to Consultant Agreement No. 2007-11 with LJB, Inc. for the SR 28 Improvements between I-275 and Castleberry Court (PID 82140), increasing the contract amount by \$10,240.00, with a new not to exceed amount under the agreement of \$439,195.00, with no attendant increase in the contract time.**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 04 to Consultant Agreement No. 2007-11 with LJB, Inc. for the SR 28 Improvements between I-275 and Castleberry Court (PID 82140), increasing the contract amount by \$10,240.00, with a new not to exceed amount under the agreement of \$439,195.00, with no attendant increase in the contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 9. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-06 dated September 3, 2009 with ENTRAN, PLC, in an amount not to exceed \$7,146.00 for Environmental Proposal-Phase 2 ESA Former Line X Property-4414 Aicholtz Road (PID No. 82553).**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-06 dated September 3, 2009 with ENTRAN, PLC, in an amount not to exceed \$7,146.00 for Environmental Proposal-Phase 2 ESA Former Line X Property-4414 Aicholtz Road (PID No. 82553), as submitted, and upon roll call vote, carried with members present voting aye.

- 10. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal counsel, to execute Consultant Agreement 2009-07 dated September 11, 2009 with ENTRAN, PLC, in an amount not to exceed \$469,259.00 for Consulting Services related to the CLE-CR3 Aicholtz Road Connector Project and related improvements (PID No. 82553).**

Motion by Mr. Duckworth, seconded by Mr. Manger, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal counsel, to execute Consultant Agreement 2009-07 dated September 11, 2009 with ENTRAN, PLC, in an amount not to exceed \$469,259.00 for Consulting Services related to the CLE-CR3 Aicholtz Road Connector Project and related improvements (PID No. 82553), as submitted, and upon roll call vote, carried with members present voting aye.

- 11. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-08, dated September 11, 2009, with M•E Companies, in an amount not to exceed \$250,000.00 for Environmental Task Order Services (PID No. 82577).**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-08, dated September 11, 2009, with M•E Companies, in an amount not to exceed \$250,000.00 for Environmental Task Order Services (PID No. 82577), as submitted, and upon roll call vote, carried with members present voting aye.

- 12. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-09 dated September 11, 2009 with Smolen Engineering Ltd. in an amount not to exceed \$8,560.74 for Consulting Services related to the Stonelick-Williams Corner Covered Bridge Rehabilitation (PID 83661) Public Involvement Meeting.**

Motion by Mr. Fronk, seconded by Mr. Manger, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-09 dated September 11, 2009 with Smolen Engineering Ltd. in an amount not to exceed

\$8,560.74 for Consulting Services related to the Stonelick-Williams Corner Covered Bridge Rehabilitation (PID 83661) Public Involvement Meeting, as submitted, and upon roll call vote, carried with members present voting aye.


F. Upcoming Meeting Schedule

Next Regular Meeting: October 9, 2009 at 9:00 A.M.
 Clermont County Engineer's Office
 Shared Conference Room
 2381 Clermont Center Drive
 Batavia, OH 45103

G. Adjournment

Motion by Mr. Duckworth, seconded by Mr. Fronk, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 9th day of October 2009.



Clermont County Transportation Improvement District
Vice -Chair

Attest:



Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Duckworth

Seconded by: Wharton