

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
Friday, August 10, 2007

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 AM, Friday, August 10, 2007, at the Miami Township Civic Center, 6101 Meijer Drive, Miami Township, Ohio 45150.

Attendees:

Board Members: David L. Spinney, Chair  
Pat Manger, Vice-Chair  
Steve Wharton, Secretary/Treasurer  
Dave Duckworth, Member

Other Guests: Craig Stephenson, County Engineer's Office  
Bob Koehler, OKI  
Karen Swartz, Commissioner's Office  
Jon Brunot, Burgess&Niple  
Paul Gruner, GS&P  
Steve Bergman, HDR  
Jeff Proctor, TranSystems  
Diana Martin, Transcend  
Cindy Minter, HNTB  
Erin Peterson, ME Companies  
Steve Johnson, Resource International  
Rusty Schuermann, CCTID Legal Counsel  
Tim Hershner, County Planning  
Pam Holbrook, City of Milford  
Loretta Rokey, City of Milford  
Cory Wright, Union Township  
Judith Kocica, Commissioner's Office  
Matt VanSant, Chamber of Commerce  
Bill Brayshaw, Hamilton County Engineer  
Jeff Wallace, PB  
Andy Brossart, 5/3  
Steven Shadix, Entran  
Eric Kistner, FMSM  
Keith Smith, ODOT  
Dave Vomacka, CH2M  
Brian Miller, CDS

**B. Approval of Minutes**

*Motion by Mr. Manger, seconded by Mr. Duckworth, to approve the minutes of the July 20, 2007, Regular Meeting of the Clermont County Transportation Improvement District as submitted, upon roll call vote, carried with members present voting aye. Noting Mr. Doug Walker is not in attendance at the meeting today.*

**C. Transportation Improvement Projects Progress Updates**

**1. Eastern Corridor Implementation Partners Update**

**Eastern Corridor** – Mr. Spinney reported that the next Eastern Corridor meeting will be held on August 13th. He reported The Mayor of Cincinnati has executed the statement of intent and Mr. Brayshaw, Hamilton County Engineer will meet with SORTA to finalize the statement of intent. Mr. Wharton expressed concerns with temporary conversion of the Oasis rail transit corridor being used as a bike path.

## **2. Eastgate Area Improvements Update**

**IR 275/SR 32 Interchange** – Mr. Manger reported that he is working with ODOT to coordinate projects. Keith Smith, ODOT, reported that the value engineering is done except for changes with the interchange.

**Segment IVa Scope of Services** – Mr. Manger noted the need to move forward with the development of the scope of services.

## **3. OKI ICC Update**

**OKI Meeting**- Mr. Duckworth attended the OKI ICC meeting and reported Clermont County received \$110,000.00 for two new buses for the CTC program and 1.6 million for the Amelia-Olive Branch improvements. Bob Koehler from OKI announced the Public Open House is on Wednesday, September 26<sup>th</sup> from 4:00 to 7:00 p.m. at the Union Township Civic Center.

## **4. Program Management Update**

**Group 1 Project Scoping** – Mr. Wharton reported he, Rusty, and Pat Manger are working through contract issues and negotiating scope/fees. He anticipates having some Group 1 contracts ready for Board approval in September.

**Property Advisors** - Mr. Wharton reported that Property Advisors has been authorized to proceed.

**ODOD Roadway Development Fund** – Mr. Wharton reported that the State of Ohio Controlling Board has scheduled the CCTID biennial operating grant for \$500,000 for approval this week. Once the State Controlling Board approves the funding, ODOD will forward the required grant agreement documents by October.

**Group 2 Announcement** – Mr. Wharton suggested CCTID consider moving forward with Segment IVa in Group 2. Mr. Manger reported he was developing projects for the 131 corridor and suggested including those in Group 2 also.

**ADHS Corridor D** – Mr. Wharton reported that Commissioner Proud appointed him to serve on ORVDC SR 32 Corridor Study Committee. A grant was awarded for the study to promote economic development in 11 Southern Ohio counties along the 32 Corridor.

**Rail Line Evaluation** – Mr. Wharton reported that TranSystems has completed the final C-PL Rail Line Evaluation Report. He will post the document on the CCTID website.

## **D. Financial Items**

### **1. Financial Report**

**Monthly Report** – Mr. Wharton provided the Board with the current report of expenses and account balances.

**Annual Financial Audit** – Mr. Wharton and Mr. Bastin have prepared the letter of request to the Auditor of the State to authorize an independent audit.

*A motion by Mr. Duckworth, seconded by Mr. Manger, to authorize the mailing of a letter to the State Auditor to begin process of contracting with an independent public accounting firm to conduct audits of the Districts financial statements beginning in the year ending December 2007, upon roll call vote, carried with all members present voting aye thereon.*

**TID Public Offering** – Andy Brossart reported that he would like to take the offering into the market in September. He is still waiting on information from Bond Counsel.

#### **E. New Business**

Motion to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute a change order (#1) with Transcend Consulting Group LLC to extend the term of its consulting agreement with the CCTID, dated March 9, 2007 until November 9, 2007, without any attendant cost increase.

*A motion by Mr. Manger, seconded by Mr. Duckworth, to execute a change order (#1) with Transcend Consulting Group LLC to extend the term of its consulting agreement with the CCTID, dated March 9, 2007 until November 9, 2007, without any attendant cost increase, upon roll call vote, carried with all members present voting aye thereon.*

**Hamilton County TID Update** – Mr. Brayshaw reported the need for a bridge across the river for rail transit and that the existing bridge is not good. Mr. Brayshaw expressed his support for the SR32 to I-71 connection. He feels that the Eastern Corridor project has an excellent chance at federal funding.

#### **F. Next Meeting**


The next regular meeting of the Board of Trustees of the Clermont County Transportation Improvement District will be September 14, 2007 at 9:00 a.m. located at the Clermont County Engineer's Office, Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio.

#### **Adjournment**

*A motion by Mr. Duckworth, seconded by Mr. Manger to adjourn the meeting of the Clermont County TID, upon roll call vote, carried with all members present voting aye thereon.*

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Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 14<sup>th</sup> day of September, 2007.

  
Clermont County Transportation Improvement District  
Chairman

Attest:

  
Clermont County Transportation Improvement District  
Secretary-Treasurer

Motion to Pass Resolution: Mr. Duckworth

Seconded by: Mr. Manger