

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, July 17, 2009

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:04 AM, Friday, July 17, 2009, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
David Duckworth, Member
Larry Fronk, Member

Other Guests:

Karen Swartz, Commissioners Office	Jeff Wallace, Parsons Brinkerhoff
David Vomacka, Ch2mHILL	Jeff Proctor, TranSystems
Andy Johns, Planning Department	Andy Brossart, 5/3
Ed Humphrey, Commissioner	Deb Osborne, Entran
Scot Lahrmer, Commissioners Office	Heinrich Zehetman, KZF
Lyle Bloom, Utilities	Steve Bergman, HDR
Rusty Schuermann, Legal Counsel	Bronson Funke, Palmer
Wayne Bastin, Bastin & Company	Keith Smith, ODOT
Paul Gruner, GS&P	Nathan Moore, Kleingers & Assoc.
Caroline Duffy, Barr & Prevost	Ted Hubbard, HCTID, HCEO
John Offenberger, Northwest Consultants	Jon Brunot, Burgess & Niple
Karl Schultz, Miami Township	J. Todd Henwood, Burgess & Niple
David Wormald, URS Corp	Bill Brayshaw, HCTID, HCEO
Norma Lawrence, American Structurepoint	Stan Harris, Stantec
Frank Aransky, American Structurepoint	Kathy Carsey, Burgess & Niple
Hank Fedder, KZF	Marcia Majidzadeh, RII
Bob Koehler, OKI	Gerard Berding, GJ Berding
Chad Balsler, Bayer Becker	Cindy Minter, MACTEC
	Allen Freeman, DBS Consulting

B. Approval of Minutes

A motion by Mr. Fronk, seconded by Mr. Duckworth to approve the minutes of the June 12, 2009 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote carried with members present voting aye.

A motion by Mr. Duckworth, seconded by Mr. Manger to approve the minutes of the June 24, 2009 Work Session Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote carried with members present voting: Mr. Duckworth, yes: Mr. Manger, yes: Mr. Fronk, abstain: Mr. Wharton, yes.

C. Transportation Improvement Projects Progress Updates

- 1. OKI/ICC – Update** – Mr. Fronk advised that the ICC meeting was not held in July. Bob Koehler, OKI, noted OKI funding assistance for three projects in Clermont County, the

Business 28 Improvements and Gateway Enhancements, and the Stonelick Williams Corner Bridge enhancements.

2. **Eastern Corridor Tier 2** – Ted Hubbard, Hamilton County Engineer’s Office, reported that meetings in Newtown have been mostly positive but the Mayor of Newtown is still not behind the project. Mr. Wharton reported that ODOT has yet to move forward with consultant announcement and scoping Part B project development since the work will no longer be funded with ARRA stimulus dollars. Mr. Wharton discussed the need to continue lobbying state and federal officials for the funding for this project. Keith Smith, ODOT, noted that ODOT District 8 is behind the project and are actively lobbying Central Office on behalf of the project.
3. **Eastern Corridor Segment IVA** – Discussion tabled.
4. **IR-275/SR 32 Interchange** – Keith Smith, ODOT, noted that Entran has been authorized to proceed with final design for the some phases of the project.
5. **Eastgate North Frontage Road** – Mr. Manger noted a project team meeting was held and street lighting was eliminated from the project. Mr. Wharton noted the need for a meeting with ODOT to discuss the coordination of right of way appraisal and acquisition and recommended such be handled by ODOT to provide consistency.
6. **Wolfpen-Pleasant Hill Road Improvements** – Paul Gruner, GS&P, advised that Stage 3 plans should be completed next week. Phase 2 ESA will be drafted next week. Mr. Wharton reported on the need to schedule a meeting with the real estate consultant regarding right of way plans. Mr. Fronk noted he would like to attend the real estate meeting.
7. **Business 28 - Phase 1 Improvements** – Kathy Carsey, B&N, reported that they will start Stage 3 plans soon. The right of way plans are almost complete with just a few changes that need to be made to them. Mr. Wharton noted action under new business to address additional tasks required for project.
8. **SR 28 (I-275 to Castleberry)** – Mr. Wharton advised that a change order is on the agenda today for the LJB contract. The change order represents necessary environmental site assessments for Phase 1 & Phase 2.
9. **Clough Pike Improvements** – Dave Wormald, URS, reported Stage 2 design is being finalized and will be submitted to the LPA for review. Mr. Wharton noted the change order on the agenda for URS contract to further evaluate potential stormwater outfall impacts from the project.
10. **Stonelick-Williams Corner Covered Bridge** – Mr. Wharton announced that the Public Open House will be held on August 5th at the Stonelick Township Hall from 5:30-7:00 PM. The public comment period will run through August 19th.
11. **SR28 Improvements (Branch Hill-Guinea to SR 48)** – Nathan Moore, Kleingers & Associates, reported on the progress of the access management plan steering committee. Mr. Wharton reported that the steering committee work will help establish the scope for the next phase for this project.
12. **SR 32 East** – Mr. Wharton advised of the need to meet with ODOT to resolve the access point separation issues and finalize scoping the next phase.
13. **Tina Drive Extension** – Mr. Wharton advised of the need to meet with ODOT to finalize environmental work and scope of services for the project. Mr. Manger reported he is finalizing the County request for functional reclassification of key roadways in the area. Mr. Wharton noted that will require the County Planning Commission to amend the Thoroughfare Plan.

D. Financial Items

1. **Monthly Financial Report** - Mr. Wharton reviewed the financial report and checks written. A new report is provided this month that includes project cost as of today. The Board concurred that they would like this report quarterly.

Motion by Mr. Fronk seconded by Mr. Duckworth, to accept the monthly financial report as submitted, upon roll call, vote, carried with members present voting aye.

E. New Business

1. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consultant Agreement No. 2007-09, Geotechnical Services Task Order, PID No. 82580, with Resource International, increasing the contract amount by \$100,000.00, with a new not to exceed amount under the Agreement of \$200,000.00, and extending the contract time to October 30, 2010.**

Motion by Mr. Fronk, seconded by Mr. Duckworth, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consultant Agreement No. 2007-09, Geotechnical Services Task Order, PID No. 82580, with Resource International, increasing the contract amount by \$100,000.00, with a new not to exceed amount under the Agreement of \$200,000.00, and extending the contract time to October 30, 2010, as submitted, and upon roll call vote, carried with members present voting aye.

2. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consultant Agreement No. 2008-05, Geotechnical Services Task Order, PID No. 82580, with Stantec, increasing the contract amount by \$100,000.00, with a new not to exceed amount under the Agreement of \$200,000.00, and extending the contract time to October 30, 2010.**

Motion by Mr. Fronk, seconded by Mr. Duckworth, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consultant Agreement No. 2008-05, Geotechnical Services Task Order, PID No. 82580, with Stantec, increasing the contract amount by \$100,000.00, with a new not to exceed amount under the Agreement of \$200,000.00, and extending the contract time to October 30, 2010, as submitted, upon roll call vote, carried with members present voting aye.

3. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-05 dated June 24, 2009 with ENTRAN, PLC, in an amount not to exceed \$5,735.00 for Environmental Services related to the US 50 Improvements - Wolfpen Pleasant Hill Road to Round Bottom Road Improvements (Project MI-05-08).**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-05 dated June 24, 2009 with ENTRAN, PLC, in an amount not to exceed \$5,735.00 for Environmental Services related to the US 50 Improvements - Wolfpen Pleasant Hill Road to Round Bottom Road Improvements (Project MI-05-08), as submitted, and upon roll call vote, carried with members present voting aye.

4. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 03 to Consultant Agreement No. 2007-11, with LJB, Inc. for the SR 28 Improvements between I-275 and Castleberry Court (PID 82140), increasing the contract amount by \$29,921.00, with a new not to exceed amount under the Agreement of \$428,955.00, with no attendant increase in contract time.**

Motion by Mr. Fronk, seconded by Mr. Duckworth, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 03 to Consultant Agreement No. 2007-11, with LJB, Inc. for the SR 28 Improvements between I-275 and Castleberry Court (PID 82140), increasing the contract amount by \$29,921.00, with a new not to exceed amount under the Agreement of \$428,955.00, with no attendant increase in contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 04 to Consultant Agreement No. 2007-03, with Burgess & Niple, Inc. for the Business 28 - Phase 1 Improvements, from Bypass SR 28 to Cook Road, and related improvements (PID 79111), increasing the contract amount by \$9,900.00, with a new not to exceed amount under the agreement of \$576,496.20, with no attendant increase in the contract time.**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 04 to Consultant Agreement No. 2007-03, with Burgess & Niple, Inc. for the Business 28 - Phase 1 Improvements, from Bypass SR 28 to Cook Road, and related improvements (PID 79111), increasing the contract amount by \$9,900.00, with a new not to exceed amount under the agreement of \$576,496.20, with no attendant increase in the contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 6. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consultant Agreement No. 2008-03, with URS Corporation-Ohio for the Clough Pike Improvements Project (PID 84731), increasing the contract amount by \$5,125.00, with a new not to exceed amount under the agreement of \$396,240.00, and extending the contract time to September 14, 2009.**

Motion by Mr. Fronk, seconded by Mr. Duckworth, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consultant Agreement No. 2008-03, with URS Corporation-Ohio for the Clough Pike Improvements Project (PID 84731), increasing the contract amount by \$5,125.00, with a new not to exceed amount under the agreement of \$396,240.00, and extending the contract time to September 14, 2009, as submitted, and upon roll call vote, carried with members present voting aye.

- 7. Adoption of Resolution 2009-06, A Resolution Approving, Authorizing and Ratifying the Application for Funding through the OKI Urban Area Transportation Enhancement Program relative to the Business 28 - Phase 1 Improvements Project, PID 79111.**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to Adopt Resolution 2009-06, A Resolution Approving, Authorizing and Ratifying the Application for Funding through the OKI Urban Area Transportation Enhancement Program relative to the Business 28 - Phase 1 Improvements Project, PID 79111, as submitted, and upon roll call vote, carried with members present voting aye.

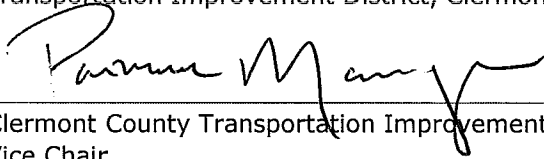
F. Upcoming Meeting Schedule

Next Regular Meeting: August 14, 2009 at 9:00 A.M.
Clermont County Engineer's Office
Shared Conference Room
2381 Clermont Center Drive
Batavia, OH 45103

G. Adjournment

A motion by Mr. Duckworth, seconded by Mr. Wharton to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 14th day of August 2009.



Clermont County Transportation Improvement District
Vice Chair

Attest:



Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Frank

Seconded by: Mangex