

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
Friday, July 11, 2008

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:08 AM, Friday, July 11, 2008, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**Attendees:**

Board Members: Steve Wharton, Secretary/Treasurer  
Dave Duckworth, Member  
Doug Walker, Member  
State Representative Joe Uecker

Other Guests: Karen Swartz, Commissioner's Office  
Scot Lahrmer, Commissioner's Office  
Ben Capelle, CTC  
Deb Osborne, Entran  
Jim Breitingier, HDR  
Paul Gruner, GS&P  
Ted Hubbard, Hamilton County Engineer  
Steve Lane, HNTB  
Jake Stremmel, URS  
Ed Humphrey, Miami Township  
Andy Johns, Planning Commission  
Tom Yeager, Clermont Sewer District  
Andy Fluegemann, ODOT  
Steve Bergman, HDR  
Stan Harris, Stantec  
David Vomacka, CH2MHILL  
Kathy Carsey, B&N  
Loretta Rokey, City of Milford  
Erin Peterson, ME Companies  
David Orr, Jacobs Group  
Christy Brown, 5/3  
Mike Sewell, GS&P  
Nathan Moore, Kleingers & Associates  
Jeff Wallace, PB  
Jon Brunot, B&N  
Dave Wormald, URS  
Cindy Minter, Insight  
Steven Shadix, Entran  
Sam Khorshidi, Rii  
Cindy Wallace, TranSystems  
Roger Maham, Planning Commission

**B. Approval of Minutes**

*A motion by Mr. Walker, seconded by Mr. Duckworth to approve the minutes of the June 11, 2008 Regular Meeting of the Clermont County Transportation Improvement District as submitted, upon roll call vote, carried with members present voting aye, noting that Mr. Spinney and Mr. Manger are not present.*

## C. Transportation Improvement Projects Progress Updates

### 1. Eastern Corridor

- a. **IR275/32 Interchange** - Andy Fluegemann, ODOT, reported that scoping will be done in the next month and they are working on getting funding for phase one. Right of way acquisition will begin next year for the project with consideration for full take parcels in Phase 2. He reported Eastgate North Frontage Rd. project has received functional reclassification approval from FHWA and the Tina Drive project will likely be advanced as significant component to the IR275 Interchange project.
  - b. **Eastern Corridor Tier 2** - Mr. Hubbard reported that funding partners are working to finalize the consultant team scope and fee for the Key Next Steps for Part B Work.
  - c. **Eastern Corridor Segment IVA** - Mr. Fluegemann reported that ODOT District 8 supports and will assist CCTID in proceeding with this segment of the Eastern Corridor.
2. **Traffic Modeling and Simulation Task Order** - Mr. Wharton reported that HNTB has completed the initial TDM update and commented that minor adjustments need to be made to TDM to accommodate OKI growth constraint policy.
  3. **Amelia-Olive Branch Relocation** - Steve Lane, HNTB, reported that the traffic analysis is complete and preliminary alternative analysis is underway.
  4. **SR 32 East** - Erin Peterson, M-E Companies, reported that preliminary alternative analysis and related cost estimates are being finalized. The project team has developed initial economic factors to be used to guide the analysis of the plan. She will be ready to present a draft in a couple of weeks and intends to schedule next round of public open house meetings in September.
  5. **Wolfpen-Pleasant Hill Road Improvements** - Mr. Gruner has met with CCSD to address utility issues and incorporate sewer extension consideration for unsewered homes in the project plans. Additional time is being spent on the water and sewer utility depth analysis and the project team is planning a second public open house for September.
  6. **Business 28 Phase I Improvements** - Kathy Carsey, B&N, informed the Board that work is being completed for the Stage 2 design and the easement requirements. Landscape work is still being finalized with Miami Township Officials.
  7. **SR 28 Improvements (Branch Hill-Guinea to SR 48)** - Nathan Moore, Kleingers & Associates, reported that final analysis on traffic and crash data is completed and working on projecting future years. Access management strategies and future land use in the project area will be discussed at the public open house to be held in early August.
  8. **SR 28 Improvements (I-275-Castleberry)** - Craig Stephenson, County Engineers' Office, reported that LJB is on schedule and coordinating with ODOT District 8 on the interchange improvements.
  9. **Clough Pike Improvements** - Jake Stremmel, URS, informed the Board that 80 attendees were at the open house held on June 26<sup>th</sup>. They are currently working on evaluating public input in developing alternatives and updating the traffic information. A second open house meeting will be held in September.
  10. **OKI/ICC** - Mr. Duckworth advised that no meeting was held in July but advised that funding was secured for the Eastgate North Frontage Road and Tina Drive in the amount of \$3.22 million.

11. **U.S. 50 Corridor Improvements** – Loretta Rokey, City of Milford, advised that she is working on getting the release of funding from the Wal-Mart letter of credit for the project. She suggested that the interchange at S.R. 131 and U.S. 50 needs to be included in the project plans for US 50.
12. **Stonelick-Williams Corner Covered Bridge** - Mr. Stephenson stated that the CCEO review of the consultant scope and fee proposal is complete and will be forwarded to ODOT for their review/acceptance. Mr. Wharton stated that the CCTID insurance requirements must be incorporated into the standard ODOT consultant agreement.
13. **Beechwood Road Re-Alignment** - Mr. Wharton reported that the project is under construction and is currently on schedule.
14. **Re-Appointments to CCTID Board** – Mr. Wharton advised that the Board of County Commissioners have made re-appointments of the Board of trustees for a second two-year term. A copy of that action by the Board of County Commissioners was distributed to the CCTID members.
15. **SR 125 Pierce Pointe** – Mr. Wharton advised that an interest was expressed in having this project become a TID project. A meeting will be held with local officials to discuss the potential project and funding sources.

#### D. Financial Items

1. **Monthly Financial Report** – Mr. Wharton reviewed the financial report, and noted that a portion of the County's 2008 pledged revenue will be deferred until after real estate taxes are collected. He recommended that in the future, CCTID and the County agree to a pledged revenue schedule based on previous year actual revenue as opposed to current year anticipated revenues.

*Motion by Mr. Duckworth, seconded by Mr. Walker, to accept the monthly financial report as submitted, upon roll call vote, carried with members present voting aye.*

2. **2007 Financial Audit Report** – Mr. Wharton provided a copy of the letter from the Auditor of State approving the Regular Audit. The Regular Audit will be posted to the TID Website. Mr. Wharton thanked Mr. Bastin for his assistance with the audit.

#### E. New Business

1. **Motion to rescind the October 12, 2007 CCTID authorization to execute Consulting Agreement 2007-10 with Fuller, Mossbarger, Scott and May Engineers, Inc. for Geotechnical Services Task Order (PID No. 82580) and to rescind the November 9, 2007 CCTID authorization to execute Consulting Agreement 2007-13 with R.D. Zande for Real Estate Task Order (PID No. 82579).**

*Motion by Mr. Duckworth, seconded by Mr. Walker, to rescind the October 12, 2007 CCTID authorization to execute Consulting Agreement 2007-10 with Fuller, Mossbarger, Scott and May Engineers, Inc. for Geotechnical Services Task Order (PID No. 82580) and to rescind the November 9, 2007 CCTID authorization to execute Consulting Agreement 2007-13 with R.D. Zande for Real Estate Task Order (PID No. 82579), as submitted, upon roll call vote, carried with members present voting aye.*

2. **Motion to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2008-05 with Stantec, in an amount not to exceed \$100,000 for Geotechnical Services Task Order (PID No. 82580) and to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2008-06 with Stantec, in an amount not to exceed \$100,000 for Real Estate Services Task Order (PID No. 82579).**

*Motion by Mr. Duckworth, seconded by Mr. Walker, to execute Consultant Agreement 2008-05 with Stantec, in an amount not to exceed \$100,000 for Geotechnical Services Task Order (PID No. 82580) and to execute Consultant Agreement 2008-06 with Stantec, in an amount not to exceed \$100,000 for Real Estate Services Task Order (PID No. 82579), as submitted, upon roll call vote, carried with members present voting aye.*

- 3. Motion to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 04 to Consulting Agreement 2007-07 dated October 20, 2007 with HNTB Ohio, Inc. to increase the Current Contract Price by \$9,472.00 for performance of additional Traffic Modeling and Simulation Task Order services related to Wolfpen Pleasant Hill Road Improvements (PID No. 82139), making the new adjusted contract price \$393,529.00, without any attendant increase in contract time, pursuant to the scope of services and fee proposal for this change order.**

*Motion by Mr. Duckworth, seconded by Mr. Walker, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 04 to Consulting Agreement 2007-07 dated October 20, 2007 with HNTB Ohio, Inc. to increase the Current Contract Price by \$9,472.00 for performance of additional Traffic Modeling and Simulation Task Order services related to Wolfpen Pleasant Hill Road Improvements (PID No. 82139), making the new adjusted contract price \$393,529.00, without any attendant increase in contract time, pursuant to the scope of services and fee proposal for this change order, as submitted, upon roll call vote, carried with members present voting aye.*

#### **F. Upcoming Meeting Schedule**


1. Next Regular Meeting: August 8, 2008 at 9:00 a.m.  
Clermont County Engineer's Shared Conference Room  
2381 Clermont Center Drive  
Batavia, Ohio 45103

#### **G. Adjournment**

*A motion by Mr. Walker, seconded by Mr. Duckworth to adjourn the meeting of the Clermont County TID, upon roll call vote, carried with members present voting aye.*

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Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 8<sup>th</sup> day of August 2008.

  
Clermont County Transportation Improvement District  
Chair

Attest:

  
Clermont County Transportation Improvement District  
Secretary-Treasurer

Motion to Pass: Mr. Wharton

Seconded by: Mr. Manger