

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, May 9, 2008

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:13 AM, Friday, May 9, 2008, at the Clermont County Engineer's Office, Shared Conference Center, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Pat Manger, Vice Chair
 Steve Wharton, Secretary/Treasurer
 Dave Duckworth, Member
 Doug Walker, Member

Other Guests: Karen Swartz, Commissioner's Office
 David Vomacka, CH2M Hill
 Scot Lahrmer, Commissioner's Office
 Philip Rasor, RWA
 Rusty Schuermann, Legal Counsel
 Chuck Tilbury, Auditor's Office
 Ben Capelle, CTC
 Katie Ott, HNTB
 Deb Osborne, Entran
 Steve Bergman, HDR
 Karl Schultz, Planning Commission
 Mark Mann, Trans Associates
 Jim Breitingier, HDR
 Erin Peterson, ME
 Gary Simmons, Palmer
 Paul Gruner, GS&P
 Andy Fluegemann, ODOT
 Chris Mehlman, Clermont Auditor
 John Brigham, PB
 Gerald Berding, GJ Berding
 Bill Brayshaw, Hamilton County Engineer
 Michael C. Flynn, Resource International
 Jay Stewart, Kleingers & Associates
 Steve Lane, HNTB
 Caroline Duffy, Barr & Prevost
 Stan Harris, Stantec
 Jeff Proctor, TranSystems
 Bob Koehler, OKI
 Loretta Rokey, City of Milford
 Kathy Carsey, B&N
 Jake Stremmel, URS
 Ed Humphrey, Miami Township

B. Approval of Minutes

A motion by Mr. Duckworth, seconded by Mr. Wharton to approve the minutes of the April 11, 2008 Regular Meeting of the Clermont County Transportation Improvement District as submitted, upon roll call vote, carried with members voting: Mr. Manger: yes,

Mr. Duckworth: yes, Mr. Wharton: aye, Mr. Walker, abstain, noting that Mr. Spinney is not present for the meeting today.

C. Transportation Improvement Projects Progress Updates

1. Eastern Corridor

- A. Oasis Rail Transit Corridor-Ohio River Way Agreement** – Mr. Schuermann is still awaiting comments from the FHWA and ODOT but a meeting is scheduled.
 - B. Eastern Corridor Part B/Tier II** – Mr. Wharton reported the Eastern Corridor Implementation partners met to discuss key near term steps to advancing the Eastern Corridor, specifically for Oasis Riverfront rail segment and the Little Miami River multi-modal crossing segment. Mr. Brayshaw, Hamilton County Engineer, noted that Hamilton County TID and business owners in the County are concerned about the delays in developing a preferred alignment.
 - B. Eastgate Area Improvements** – Mr. Wharton noted that he is scheduling a meeting with ODOT to discuss advancing Eastern Corridor Segment IVa Tier II project development with local (non-federal) funding until programmed ODOT TRAC funding become available.
 - C. IR275/32 Interchange** – Andy Fluegemann, ODOT District 8, stated that the Entran agreement was approved and work will begin on right of way acquisition soon. Stage 1 of the project will include the funding for Stage 2 right of way to aide with business relocation. The superstreet design is still being discussed and Stage 2 is not designed yet.
- 2. Traffic Modeling and Simulation Task Order** – Katie Ott, HNTB, presented a brief overview of the progress of travel demand modeling to date. Ms. Ott noted that the expanded network includes the CCTID RTIP projects and updated 2030 population and employment projects based on work by Property Advisors. The modeling is currently going through QA/QC and should be complete by the first week in June to review with ODOT.
 - 3. SR 32 East** – Erin Peterson, ME, reported that they are working on alternatives development that incorporates projected growth in the areas in coordination with future land use and utilities.
 - 4. Amelia-Olive Branch Relocation**– Steve Lane, HNTB, is working on corridor options and intersection improvements. He will be meeting with utilities representatives to discuss the project in the next week.
 - 5. Wolfpen-Pleasant Hill Road Improvements**– Paul Gruner, Gresham, Smith & Partners, reported that most of the public comments received were positive and preliminary plans are in place. These plans include the sidewalks.
 - 6. Business 28 Phase I Improvements** – Kathy Carsey, B&N, reported that she is still continuing to meet with Miami Townships Officials relative to points of access and the left turn at Montclair Blvd. Stage 1 plans are completed and she is starting on Stage 2 designs.
 - 7. SR 28 Improvements (Branch Hill-Guinea to SR 48)** – Jay Stewart, Kleingers & Associates reported that red flag analysis and traffic analysis are completed. He is working on future land use plans with local officials.
 - 8. SR 28 Improvements (I-275-Castleberry)** – Craig Stephenson, County Engineer's Office, reported that the kick off meeting and survey are completed. Loretta Rokey, City

of Milford, reported that the businesses have concerns with the project. Mr. Stephenson reported that ODOT has been extremely helpful with this project.

9. **Beechwood South Extension**– Craig Stephenson, County Engineer’s Office, noted that the bids were received on 2:00 p.m. on April 24th. Copy of the bid was provided to the Board members.
10. **Stonelick-Williams Corner Covered Bridge** – Mr. Fluegemann noted that the federal process must be followed in order to receive federal funds. Mr. Wharton reported that the Environmental work will be in a separate contract by the TID and will not be included in the federal funding for this project.
11. **OKI/ICC** – Bob Koehler, OKI, informed that Board that the 2030 plan amendment will be on the next OKI Board agenda. He advised that Tina Drive and the Eastgate North Connector Road will be re-classed to a collector road to satisfy federal funding requirements. Andy Fluegemann, ODOT, discussed issues with the re-class of the road and the delaying of the project until the re-class is finalized. Mr. Wharton reported that once the re-class of the two roads are finalized work can begin on environmental studies.
12. **Property Advisors/Economics Center** – Mr. Wharton reported that the final comments are completed and would like to begin meeting with local businesses. A draft report was sent to the Board from the Economics Center. Discussion was held relative to the ripple effort of job creation in the area.

D. Financial Items

1. **Monthly Financial Report** – Mr. Wharton reviewed financial reports provided to the Board.

A motion by Mr. Wharton, seconded by Mr. Walker to accept the monthly financial report as submitted, upon roll call vote, carried with members present voting aye.

2. **NB&T Account Change from Corporate Money Builder to Business Checking** – Mr. Wharton advised that this change was necessary due to fees charged on the Corporate Money Builder account since usage of the account has gone up.

A motion by Mr. Walker seconded by Mr. Duckworth to authorize the Secretary-Treasurer to change the National Bank and Trust Corporate Money Builder account into a Business Checking Account, upon roll call vote, carried with members present voting aye.

3. **CCTID Operational Budget for Fiscal Year 2008** – Mr. Wharton reviewed the revised operational budget which reflects reductions in General Administrative expenses and interest earnings revenues. Revenue increases include increases in the revenues from the County Engineer and the Board of Clermont County Commissioners. A resolution is on the agenda today for the Board’s consideration in New Business.

E. New Business

1. **Motion to authorize and approve the amendment, restatement and ratification of the attached list of Regional Transportation Improvement Program projects established, implemented, coordinated, managed and/or constructed by the Clermont County TID.**

Motion by Mr. Duckworth, seconded by Mr. Walker, to authorize and approve the amendment, restatement and ratification of the attached list of Regional Transportation Improvement Program projects established, implemented, coordinated, managed and/or constructed by the Clermont County TID, as submitted, upon roll call vote, carried with members present voting aye.

2. **Motion to adopt Resolution No. 2008-03, a Resolution Authorizing Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute the Second Amended and Restated Intergovernmental Agreement by and between Clermont County, Ohio acting through its Board of County Commissioners, the Clermont County Engineer and the Clermont County Transportation Improvement District.**

Motion by Mr. Walker, seconded by Mr. Duckworth, to adopt Resolution No. 2008-03, a Resolution Authorizing Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute the Second Amended and Restated Intergovernmental Agreement by and between Clermont County, Ohio acting through its Board of County Commissioners, the Clermont County Engineer and the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting: Mr. Walker: yes, Mr. Duckworth: yes, Mr. Wharton: aye, Mr. Manger, abstain.

3. **Motion to amend the CCTID Operational Budget for Fiscal Year 2008.**

Motion by Mr. Walker, seconded by Mr. Duckworth, to amend the CCTID Operation Budget for Fiscal Year 2008, as submitted, upon roll call vote, carried with members present voting aye.

4. **Motion to award the bid for the Beechwood Road Re-Alignment Project No. UN-02-05 to Sunesis Construction Company, in the amount of \$595,966.25, as lowest and best bid among those the bids received on or before 2:00 p.m. local time, April 24, 2008 in response to the invitation to bid by the Clermont County Transportation Improvement District, and to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute an appropriate contract with Sunesis Construction Company for the construction services required to complete the improvements and related work for the Beechwood Road Re-Alignment Project No. UN-02-05, in accordance with the project bid package, plans and specifications, in an amount not to exceed \$595,966.25.**

Motion by Mr. Walker, seconded by Mr. Duckworth, to award the bid for the Beechwood Road Re-Alignment Project No. UN-02-05 to Sunesis Construction Company, in the amount of \$595,966.25, as lowest and best bid among those the bids received on or before 2:00 p.m. local time, April 24, 2008 in response to the invitation to bid by the Clermont County Transportation Improvement District, and to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute an appropriate contract with Sunesis Construction Company for the construction services required to complete the improvements and related work for the Beechwood Road Re-Alignment Project No. UN-02-05, in accordance with the project bid package, plans and specifications, in an amount not to exceed \$595,966.25, as submitted, upon roll call vote, carried with members present voting aye.


F. Upcoming Meeting Schedule

1. Next Regular Meeting
June 13, 2008 at 9:00 a.m.
Clermont County Engineer's Office
Shared Conference Room
2381 Clermont Center Drive
Batavia, Ohio 45103

G. Adjournment

A motion by Mr. Duckworth, seconded by Mr. Walker to adjourn the meeting of the Clermont County TID, upon roll call vote, carried with members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 11th day of June 2008.



Clermont County Transportation Improvement District
Vice- Chair

Attest:



Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Pass: Mr. Duckworth

Seconded by: Mr. Welker