

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
Friday, March 14, 2008

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:14 AM, Friday, March 14, 2008, at the Clermont County Engineer's Office, Shared Conference Center, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: David L. Spinney, Chair  
Steve Wharton, Secretary/Treasurer  
Dave Duckworth, Member  
Doug Walker, Member  
Joe Uecker, State Representative

Other Guests: Karen Swartz, Commissioner's Office  
David Vomacka, CH2M Hill  
Steven Shadix, Entran  
Christy Brown, 5/3 Securities  
Scot Lahrmer, Commissioner's Office  
Ted Hubbard, Hamilton County TID  
Jeff Proctor, TranSystems  
Maria Majidzadeh, RII  
Philip Rasor, RUA  
Rich Miller, CDS  
Caroline Duffy, Barr & Prevost  
Tim Hershner, Planning Dept.  
Bill Arrighn, Michael Baker  
Jon Wiley, KZF Design  
Rusty Schuermann, Legal Counsel  
Diana Martin, TCC  
Chuck Tilbury, Auditor's Office  
Nathan Moore, Kleingers & Associates  
Ben Capelle, CTC  
Katie Ott, HNTB  
Mike Sewell, GS&P  
Joe Espelage, ME  
Kathy Streng, DLZ  
Steve Lane, HNTB  
Jake Stremmel, URS  
Deb Osborne, Entran  
Kelly Cole, Brown County Economic Development  
Steve Bergman, HDR  
Tom Yeager, Clermont County Utilities Director  
Stan Harris, Stantec  
Loretta Rokey, City of Milford  
Nick Smith, ODOT  
Chris Mehlman, Clermont County Auditor's Office  
Kathy Carsey, B&N  
Mike Kinne, FTC&H  
David Elmer, Pierce Township  
Karl Schultz, Planning Commission  
Ed Humphrey, Miami Township Trustee

## B. Approval of Minutes

*A motion by Mr. Spinney, seconded by Mr. Duckworth to approve the minutes of the February 8, 2008 Regular Meeting of the Clermont County Transportation Improvement District as submitted, upon roll call vote, carried with members voting: Mr. Spinney: yes, Mr. Duckworth: yes, Mr. Wharton: aye, Mr. Walker, yes, noting that Mr. Manger is not present for the meeting today.*

## C. Transportation Improvement Projects Progress Updates

### 1. Eastern Corridor

- A. Oasis Rail Transit Corridor-Ohio River Way Agreement** - Mr. Schuermann is awaiting comments from the FHWA and ODOT and will keep the Board advised. Ted Hubbard reported he is working on getting the City of Cincinnati's permanent Bikeway plan. Mr. Wharton reported on the monthly Eastern Corridor implementation partners meeting and the presentation by Bombardier on the Central NJ commuter rail project. NJ Transit Authority developed this 34 mile project as a public/private partnership and worked out a joint passenger/freight/dispatching operation to leverage existing rail system infrastructure and resources.
  - B. Eastgate Area Improvements** - Mr. Wharton submitted the FFY08 TCSP Application to ODOT for the Eastgate North Frontage Road and the Tina Drive Extension along with a letter requesting advance authorization so project PE/EIS related costs are eligible for federal reimbursement. Applications have been submitted for FFY09 funding. Mr. Spinney commented that ODOT sent a letter of support for the FFY09 funding requests.
  - C. IR275/32 Interchange** - Nick Smith, ODOT District 8, reported the CE document has been received and is under 90 day review. Mr. Spinney reported that ODOT and the Board of County Commissioners met and discussed the interchange financing. ODOT will be accelerated the right of way acquisitions for this project.
  - D. Segment IVA** - Mr. Wharton noted he is working on development of the scope of services for Segment IVA.
- 2. Traffic Modeling and Simulation Task Order** - Katie Ott, HNTB, stated that certified traffic counts should be done next week for Amelia Olive Branch Road and are progressing with the Eastgate area modeling. Mr. Wharton commented that this work is essential to demonstrate that local network projects in Eastgate qualify as Eastern Corridor TSM actions and provide technical basis to support the CCTID re-phasing proposal for the IR275/SR32 Interchange.
  - 3. SR 32 East** - Mr. Wharton reported that ME has completed the traffic analysis and safety analysis. The McKeever Pike intersection is a safety issue. Alternatives are due in June with the public hearings to be held in July or early August.
  - 4. Amelia-Olive Branch Relocation**- Steve Lane, HNTB, stated he is waiting on traffic modeling. The red flag comments were taken and worked into the project. HNTB also coordinated with Property Advisors on the sanitary sewer issues in the area. Mr. Wharton noted that the alignments are schedule to be developed in March.
  - 5. Wolfpen-Pleasant Hill Road Improvements**- Mike Sewell, Gresham, Smith & Partners, stated that the field survey is complete and a public hearing will be held on April 3<sup>rd</sup> at the Milford Junior High School from 5:30 to 7:30. GSP has met with the church and reviewed their future plans so they can be worked into the project.

6. **Business 28 Phase I Improvements** – Kathy Carsey, Burgess & Niple, reported that a meeting was held with the committee on design for lighting and signs but it wasn't conclusive. Kathy needs to finalize the lighting style in order to move forward. A second meeting was held with Miami Township Officials regarding identity gateway on the east-side rather than west-side. In addition they would like to evaluate a retaining wall with the township name on it. The public involvement meeting was held on March 11 with good attendance. Public comments will be taken until March 28<sup>th</sup>. Feedback from the attendees was extremely positive regarding the planned sidewalks for the projects. Scheduled meetings with the utilities were cancelled due to weather.
7. **SR 28 Improvements (Branch Hill-Guinea to SR 48)** – Nathan Moore, Kleingers & Associates stated that the red-flag studies will be done next week and traffic counts will be conducted next week.
8. **Beechwood South Extension**– Mr. Wharton noted that the resolution on the agenda is authorizing the Board to take bids for project. One remaining easement is contingent upon owner satisfaction that the project will be under construction this year. He reported that the CCEO has committed funding for the project from the MV&G and Union Township.
9. **Stonelick-Williams Corner Covered Bridge** – Mr. Wharton advised that issues with consultant selection have been worked out and funds are secured. Environmental work will be in a separate contract by the TID and not included in the upcoming announcement for consultant services.
10. **SR 131/US 50** – Loretta Rokey, City of Milford, discussed the status of Wal-Mart letter of credit and pledged funding for the improvements. The CCEO is completing traffic counts to establish baseline for project development.
11. **SR 125** – Dave Elmer, Pierce Township, discussed the township's current economic developments and interest in developing a plan for the SR 125 Corridor.
12. **OKI/ICC** – Mr. Duckworth reported there was nothing on the agenda for the ICC meeting this month. Karl Schultz, Planning Commission, and Dave Spinney reported concerns raised by representatives from Northern Kentucky at OKI with regard to Eastern Corridor project being delayed because it reduces traffic flow on I-471.
13. **Property Advisors/Economics Center** – Mr. Wharton noted the draft Interim Project Report and the Commercial Marketplace Assessment for the Milford-Miami Township areas have been provided to the Board and he is requesting any comments.

#### D. Financial Items

1. **Monthly Financial Report** – Mr. Wharton reviewed financial reports provided to the Board.

*A motion by Mr. Duckworth, seconded by Mr. Spinney to accept the monthly financial report as submitted, upon roll call vote, carried with members present voting aye.*

2. **Finance Committee Report** – No report this month.

#### E. New Business

1. **Motion to adopt Resolution No. 2008-02, A Resolution Authorizing Notice to Contractors and Acceptance of Bids for Beechwood Road Realignment Project Construction Contract.**

*A motion by Mr. Duckworth, seconded by Mr. Walker, to adopt Resolution No. 2008-02, A Resolution Authorizing Notice to Contractors and Acceptance of Bids for Beechwood*

Road Realignment Project Construction Contract, as submitted, upon roll call vote, carried with members present voting aye.

2. **Motion to authorize the Secretary-Treasurer, in coordination with the Clermont County Engineer's Office and in consultation with CCTID Legal Counsel, to solicit requests for qualifications and letters of interest for professional consulting services related to Stonelick-Williams Corner Covered Bridge project and the Clough Pike Widening project.**

A motion by Mr. Wharton, seconded by Mr. Duckworth to authorize the Secretary-Treasurer, in coordination with the Clermont County Engineer's Office and in consultation with CCTID Legal Counsel, to solicit requests for qualifications and letters of interest for professional consulting services related to Stonelick-Williams Corner Covered Bridge project and the Clough Pike Widening project, as submitted, upon roll call vote, carried with members present voting aye.

3. **Motion to authorize the Secretary-Treasurer in consultation with CCTID Legal Counsel to execute Consulting Agreement 2008-01 with Transcend Consulting Group LLC pursuant to the Scope of Services and Cost Proposal dated March 13, 2008 in an amount not to exceed \$10,000.00.**

A motion by Mr. Wharton, seconded by Duckworth, to authorize the Secretary-Treasurer in consultation with CCTID Legal Counsel to execute Consulting Agreement 2008-01 with Transcend Consulting Group LLC pursuant to the Scope of Services and Cost Proposal dated March 13, 2008 in an amount not to exceed \$10,000.00, as submitted, upon roll call vote, carried with members present voting aye.

#### F. Upcoming Meeting Schedule

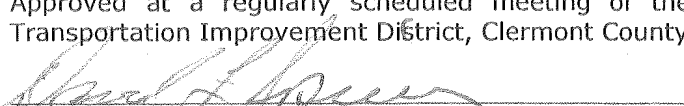
1. Next Regular Meeting  
April 11, 2008 at 9:00 a.m.  
Clermont County Engineer's Office  
Shared Conference Room  
2381 Clermont Center Drive  
Batavia, Ohio 45103

#### G. Adjournment

A motion by Mr. Duckworth, seconded by Mr. Walker to adjourn the meeting of the Clermont County TID, upon roll call vote, carried with members present voting aye.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 11<sup>th</sup> day of April 2008.

  
Clermont County Transportation Improvement District  
Chair

Attest:

  
Clermont County Transportation Improvement District  
Secretary-Treasurer

Motion to Pass: 

Seconded by: 